

Introduction Slide

Slide notes: Welcome to the CM/ECF Trustee's Report of No Distribution.

**Navigation Instructions:** Each screen contains specific instructions to follow that mimic the actual software. Follow the instructions to progress through the lesson.

**Playback Controls:** Playback controls, located at the bottom of the screen, may be used to move forward or back, or to rewind to the beginning of the lesson. The playback controls also include a pause/play button toggle. If you pause the lesson, click the button again to resume.

**Menu:** Move the mouse over the word **MENU**, located in the upper left corner, to view the drop-down list of lesson topics. Click on the desired topic to jump to that part of the lesson.

**Closed Captioning:** Click the **CC** button in the playback controls to toggle the closed captioning feature on or off.

**Audio:** Click the **speaker icon** to toggle audio on or off.

**Additional Information:** Roll the mouse over the **"i"** located in the title bar to view module version and AO-OIT-SDSD-Training Branch contact information.

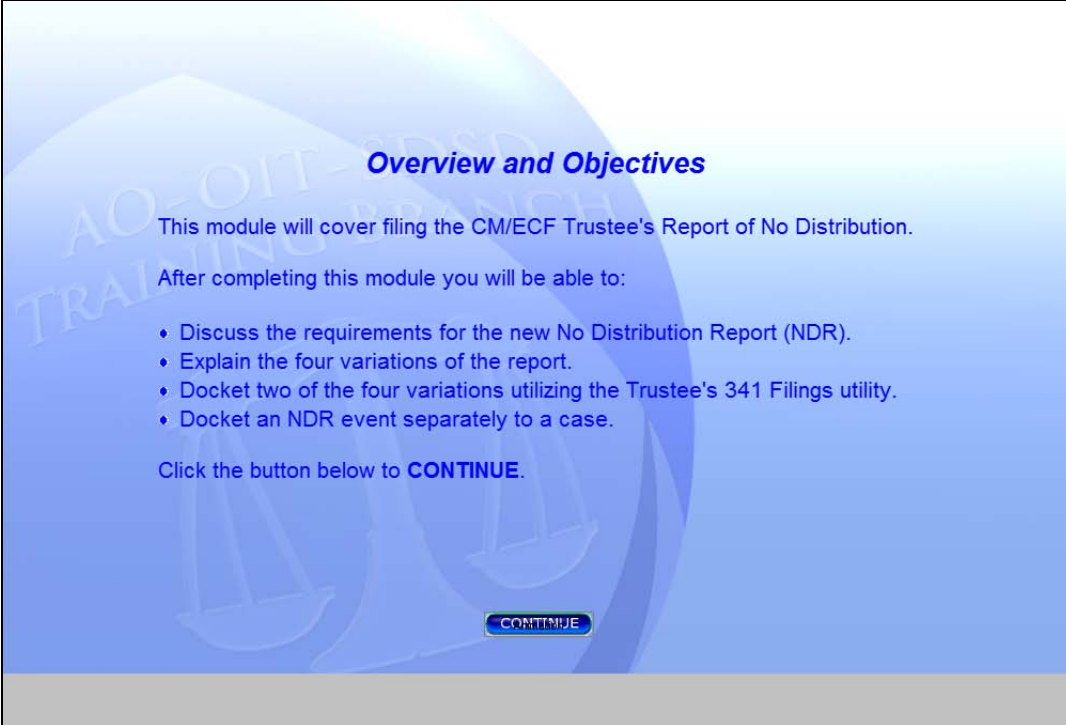
**Exit the Lesson:** To exit the lesson, click the **X** in the upper right corner of the lesson window, or select **Exit** from the menu.

**Begin the Lesson:** Click the **START** button when you are ready to begin.



### Navigation

Slide notes: Please take a moment to read these Navigation Instructions. When you're ready, click the START button.



**Overview and Objectives**

This module will cover filing the CM/ECF Trustee's Report of No Distribution.

After completing this module you will be able to:

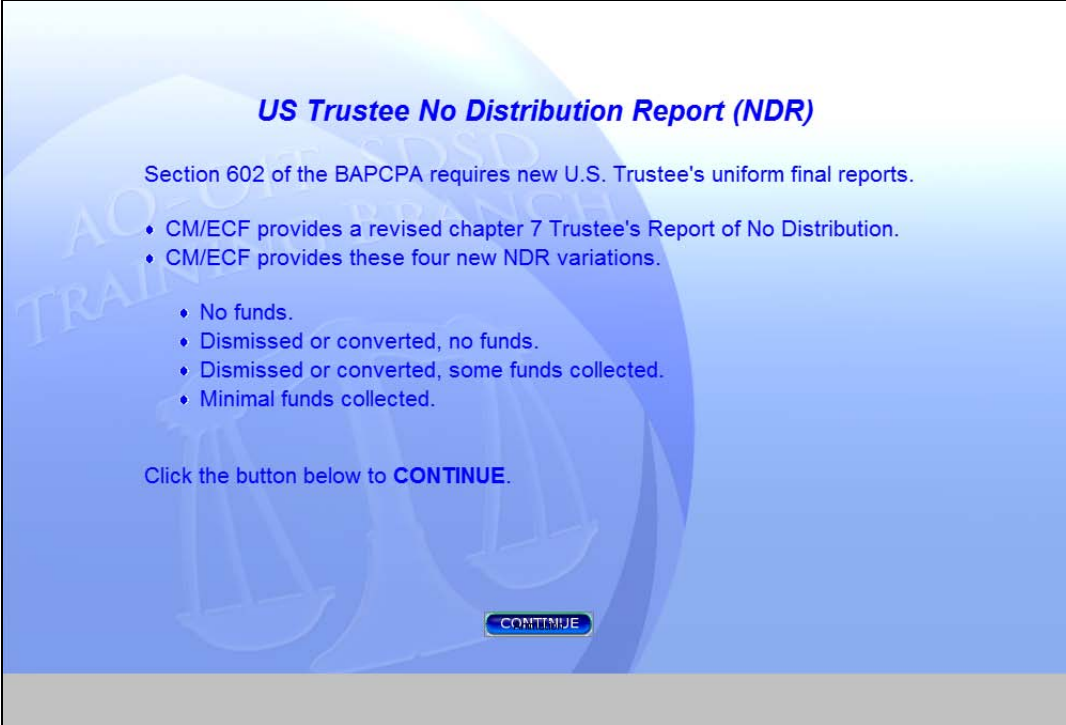
- Discuss the requirements for the new No Distribution Report (NDR).
- Explain the four variations of the report.
- Docket two of the four variations utilizing the Trustee's 341 Filings utility.
- Docket an NDR event separately to a case.

Click the button below to **CONTINUE**.

**CONTINUE**

### Objectives

Slide notes: Here are the objectives for this module. When you are ready to begin, click the CONTINUE button.



**US Trustee No Distribution Report (NDR)**

Section 602 of the BAPCPA requires new U.S. Trustee's uniform final reports.

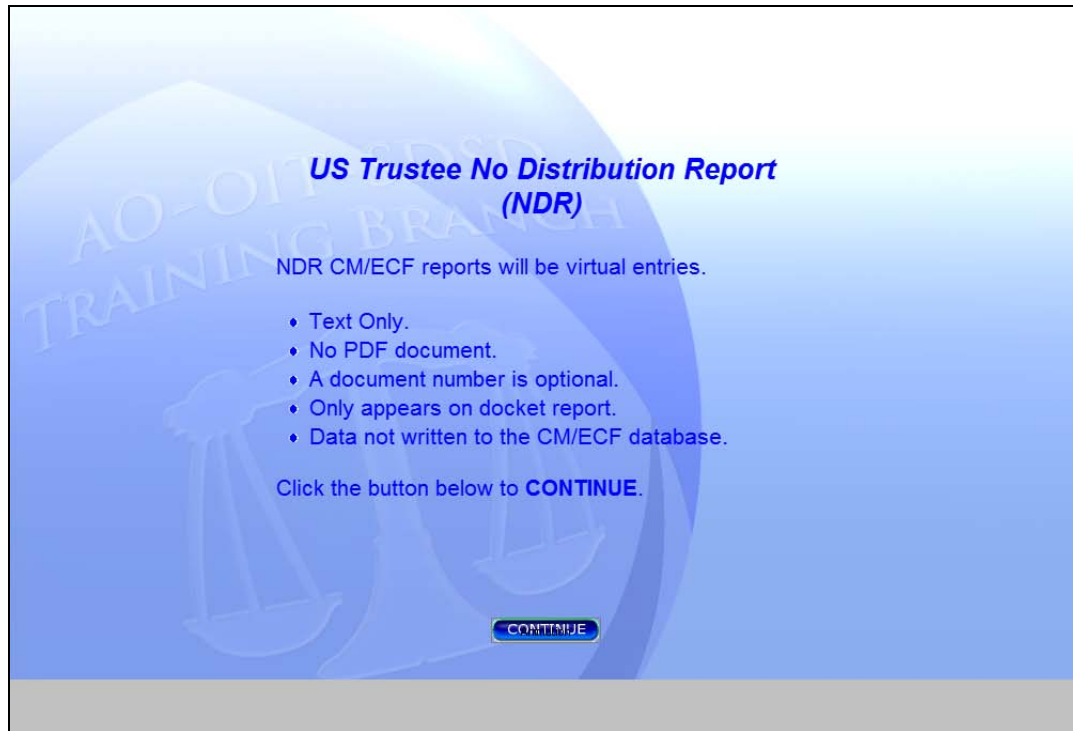
- CM/ECF provides a revised chapter 7 Trustee's Report of No Distribution.
- CM/ECF provides these four new NDR variations.
  - No funds.
  - Dismissed or converted, no funds.
  - Dismissed or converted, some funds collected.
  - Minimal funds collected.

Click the button below to **CONTINUE**.

**CONTINUE**

### Trustee's No Distribution Report

Slide notes: Section 602 of the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 (BAPCPA), 28 U.S.C. § 589b, requires the Attorney General to issue rules requiring uniform forms for final reports by trustees for chapters 7, 12 and 13. The Chapter 7 Trustee's Report of No Distribution in CM/ECF will be provided in four variations in every bankruptcy court. These four variations are listed here. The trustee will submit the appropriate report for each case. Click the CONTINUE button.



Slide 5

Slide notes: New CM/ECF reports will be virtual entries. The docket sheet entries produced by the four events will vary depending on the selection or selections made by the trustee. This information is created in the docket sheet entry only, not written to the CM/ECF database. Click the CONTINUE button.

The slide features a blue background with a faint, large watermark of the AO-Office of the US Trustee seal. The seal includes the text 'AO-OFFICE OF THE US TRUSTEE' and 'TRAINING BRANCH' around a central emblem of a scale of justice. The main title 'US Trustee No Distribution Report (NDR)' is centered in bold blue text. Below the title is a bulleted list of requirements. At the bottom, there is a line of text instructing the user to click a button, and the button itself is a small blue rectangle with the word 'CONTINUE' in white capital letters.

**US Trustee No Distribution Report (NDR)**

- New CM/ECF No Distribution Reports filed by Trustees or Bankruptcy Administrators must be filed through:
  - Trustee's 341 Filings program.
  - Single case docketing of each event.
- No batch or multi-case docketing allowed.

Click the button below to **CONTINUE**.

**CONTINUE**

Slide 6

Slide notes: Trustees will be required to file No Distribution Reports only through the Trustee's 341 Filings program or as a single case docketing of each event in CM/ECF. Please note: Other batch docketing will no longer be an option. Click the CONTINUE button.

## Trustee's Report of No Distribution

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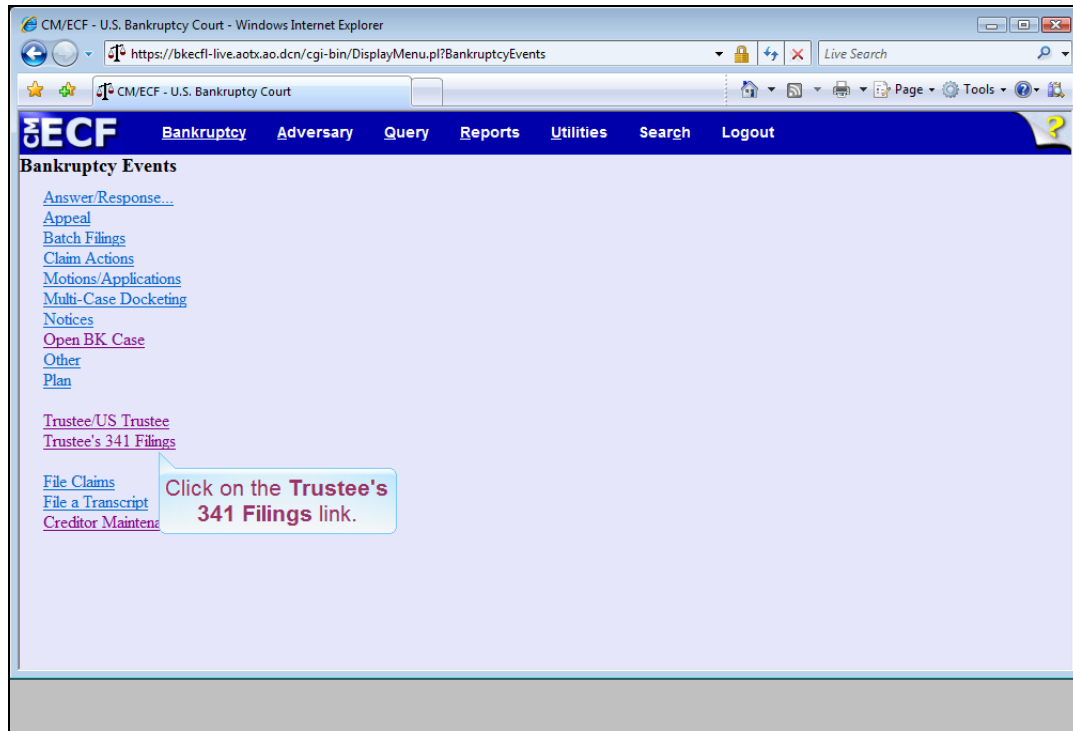


Slide 7

Slide notes: Follow along as we explain this process through the Trustees 341 Filing program. Click on the Bankruptcy main menu selection.

## Trustee's Report of No Distribution

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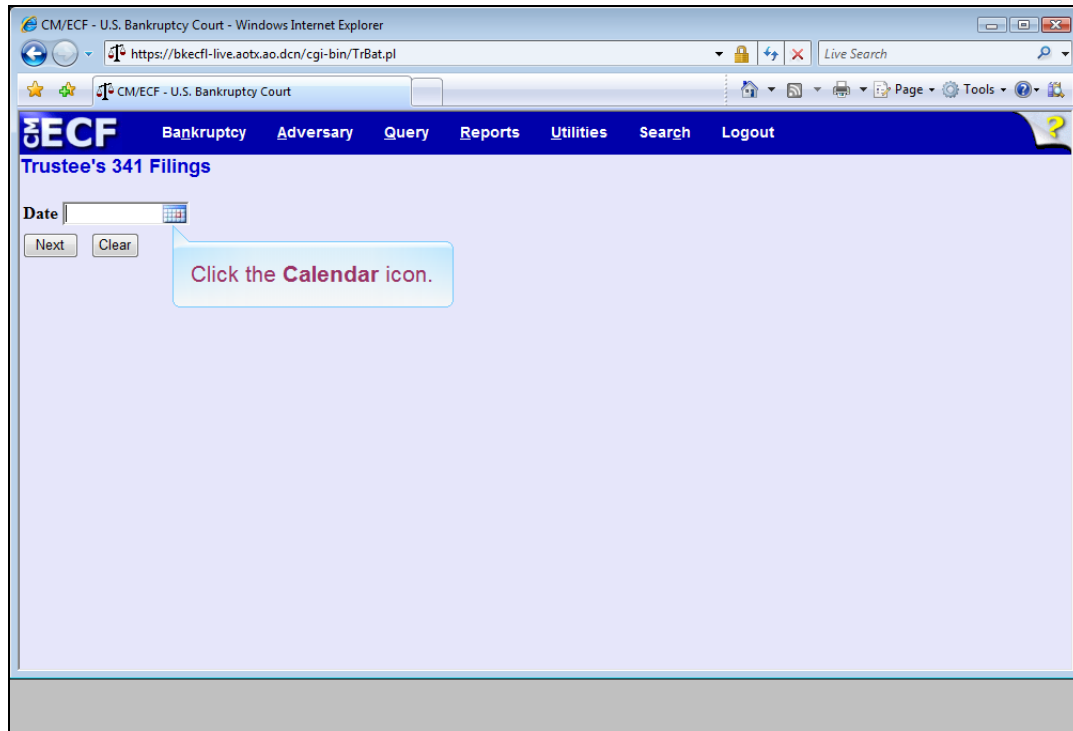
Slide 8

Slide notes: The Trustee's 341 Filing program provides a list of cases scheduled for a trustee at a §341 Meeting of Creditors. Only this trustee can access his/her meetings and that's why the following screen may not look familiar to you. Click on the Trustee's 341 Filings link.



## Trustee's Report of No Distribution

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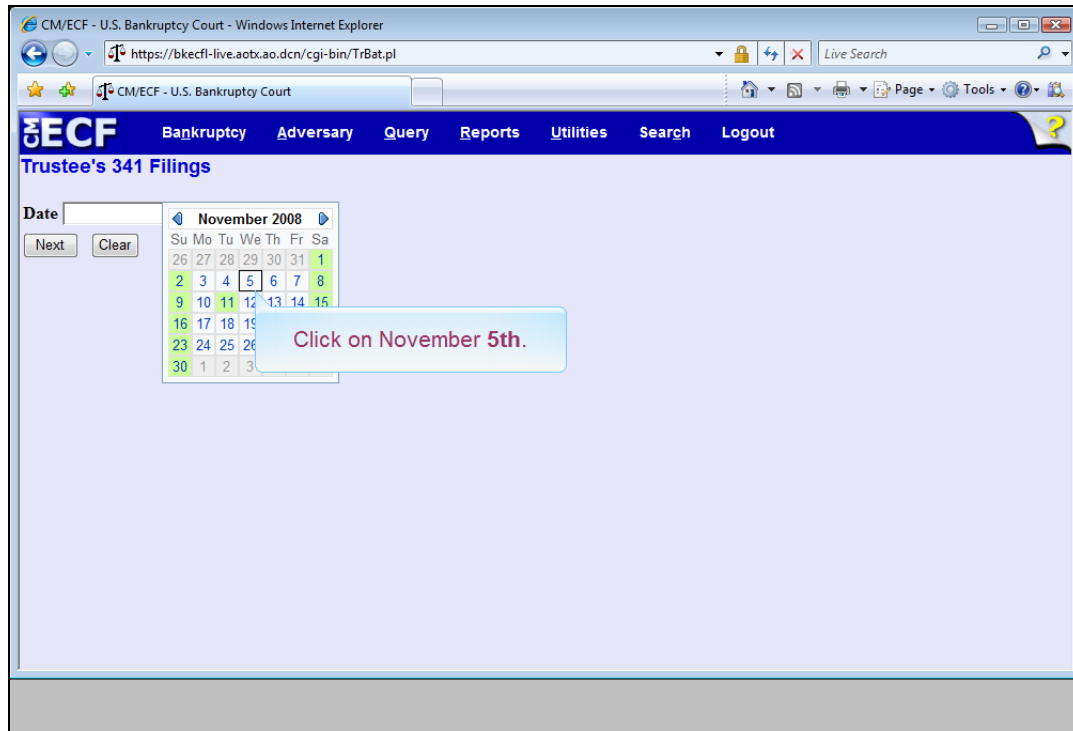


Slide 9

Slide notes: Select the date of the §341 meeting. The date may be entered (mm/dd/yyyy) in the date field or selected from the calendar. We will select the date from the calendar icon. Click on the calendar icon.

## Trustee's Report of No Distribution

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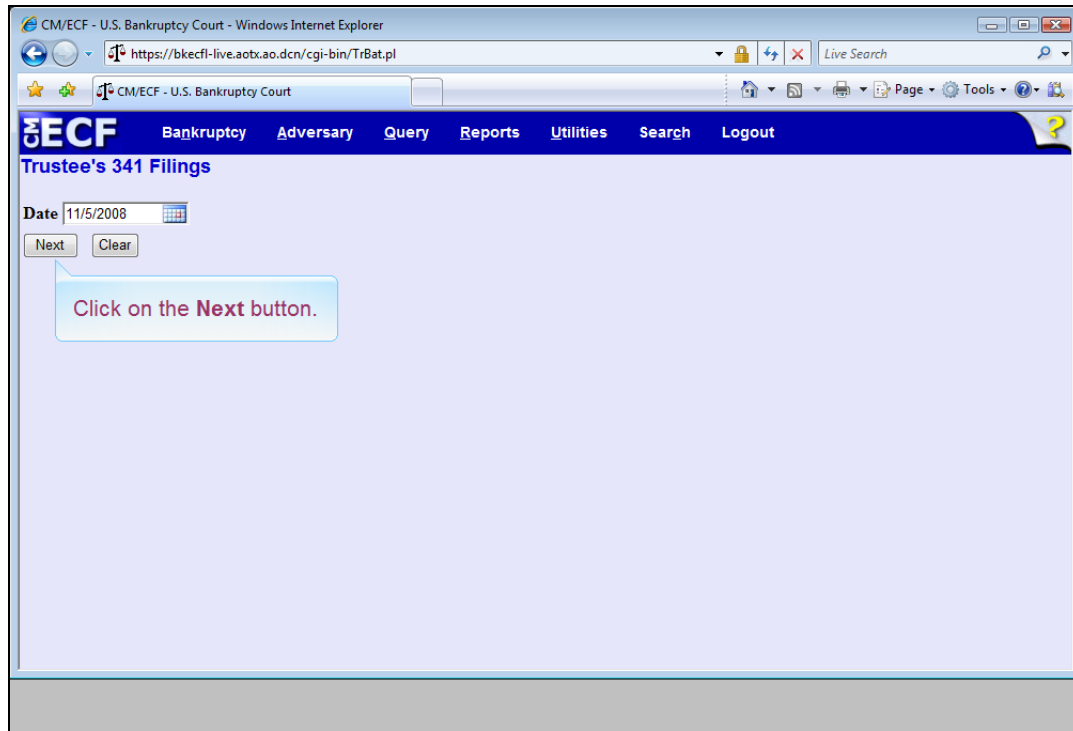


Slide 10

Slide notes: Our §341 meeting took place on November 5th. Click on that date.

## Trustee's Report of No Distribution

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Slide 11

Slide notes: Click the Next button.

## Trustee's Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aobx.ao.dcn/cgi-bin/TrBat.pl?292417939598806-L\_308\_0-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**U.S. Bankruptcy Court**  
**Live Database**  
**Trustee Julian Mayfair**  
**Date: 11/5/2008**

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
08-10127 Kenny J. Irish and Jean H. Irish	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>			
08-10128 Dyle H. Morrison	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>			
08-10129 Larry M. Lucky and Janice E. Lucky	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>			
08-10130 Arlyn J. Halvorson and Candy L. Halvorson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>			
08-10131 Frank T. Hammock and Carol J. Hammock	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>			

Submit Clear

Click the No Funds radio button.

Slide 12

Slide notes: This program provides the trustee with a system to produce a report or to continue a case to another day. The trustee will select one option for each case, but it isn't necessary to process each case on the screen. The three options currently highlighted are the same as the previous version of the CM/ECF software. However, the Report of No Distribution now has four columns where there used to be one. The Initial Report should be selected for an asset case. Notice that the default radio button selection for each case in this example is Continue To. Each court may change the default to any one of the four NDR columns. For the 08-10127 case, click the radio button under No Funds.

Trustee’s Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotr.aoc.dcn/cgi-bin/TrBat.pl?292417939598806-L\_308\_0-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

Live Database

Trustee Julian Mayfair

Date: 11/5/2008

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
08-10127 Kenny J. Irish and Jean H. Irish	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
			Real Property (6A)	130365.00	Personal Property (6B)	49446.10	Assets Exempt (6C)	64345.87	Assets Abandoned	115465.23
Claims Discharged			Secured Claims (6D)	166033.00	Unsecured Priority Claims (6E)	0.00	Unsecured Nonpriority Claims (6F)	37445.50	Claims Scheduled	203478.50
203478.50										
08-10128 Dyle H. Morrison	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
08-10129 Larry M. Lucky and Janice E. Lucky	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
08-1 and 08-1 and	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			

Click the Submit button.

Submit Clear

Slide 13

Slide notes: The selection of No Funds expands the screen to two new rows to display the fields used to produce the report. Figures shown in gray are values from the debtor's schedules if previously entered in CM/ECF. These values cannot be modified by the trustee on this screen. The Assets Exempt, Assets Abandoned, Claims Discharged and Claims Scheduled will not be grayed out and are accessible by the trustee. The radio buttons for the other cases have been moved to the No Action column for this example. The trustee can process these other cases at a later time. Click the Submit button.

## Trustee's Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aobx.ao.dcn/cgi-bin/TrBat.pl?101045833452767-L\_308\_1-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**U.S. Bankruptcy Court**

**Live Database**

Notice of Electronic Filing

The following transaction was received from Mayfair, Julian entered on 1/8/2009 at 10:19 AM CST and filed on 1/8/2009

**Case Name:** Kenny J. Irish and Jean H. Irish

**Case Number:** [1:08-bk-10127](#)

**Document Number:**

**Docket Text:**

Chapter 7 Trustee's Report of No Distribution: I, Julian Mayfair, having been appointed trustee of the estate of the above-named debtor(s), report that I have neither received any property nor paid any money on account of this estate; that I have made a diligent inquiry into the financial affairs of the debtor(s) and the location of the property belonging to the estate; and that there is no property available for distribution from the estate over and above that exempted by law. Pursuant to Fed R Bank P 5009, I hereby certify that the estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: This case was pending for 4 months. Assets Abandoned: \$ 115465.23, Assets Exempt: \$ 64345.87, Claims Scheduled: \$ 203478.50, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: \$ 203478.50. (Mayfair, Julian)

The following document(s) are associated with this transaction:

1:08-bk-10127 Notice will be electronically mailed to:

**CONTINUE**

Slide 14

Slide notes: The NDR docket text report produced for this option from either the Trustee's 341 Filings program or single case docketing process for No Funds will be identical. The number of months pending will be calculated from today's date less the file date of the case. If values from the debtor's schedules do not apply to this report, the text report will display these values as "Not Applicable." Otherwise, if the debtor's schedules have not been submitted when the NDR - No Funds is filed, the text report will display "Not Available." When you're ready, click the CONTINUE button.

Trustee’s Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aobx.ao.dcn/cgi-bin/TrBat.pl7835933691625161-L\_308\_0-1

Live Search

CM/ECF - U.S. Bankruptcy Court

ECF

BankruptcyAdversaryQueryReportsUtilitiesSearchLogout

U.S. Bankruptcy Court

Live Database

Trustee Julian Mayfair

Date: 11/5/2008

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
08-10128 Dyle H. Morrison	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
08-10129 Larry M. Lucky and Janice E. Lucky	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
08-10130 Arlyn J. Halvorson and Candy L. Halvorson	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
08-10131 Frank T. Hammock and Carol J. Hammock	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			

Submit

Clear

Click the Submit button.

Slide 15

Slide notes: When a case has either been dismissed, converted or reassigned, and no funds are available for distribution, no additional entry of data is required by the trustee. When this option is selected, the row will not expand to display additional fields the way it does on the other NDR report options. In most cases, a case will be dismissed, converted or reassigned after the §341 meeting has been concluded and the case will not appear on the screen. The trustee must then docket this event to the case separately. Click the Submit button.

## Trustee's Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotb.aoc.dcn/cgi-bin/TrBat.pl?7734385116872504-L\_308\_1-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**U.S. Bankruptcy Court**

**Live Database**

Notice of Electronic Filing

The following transaction was received from Mayfair, Julian entered on 11/5/2008 at 2:02 PM CST and filed on 11/5/2008

**Case Name:** Dyle H. Morrison

**Case Number:** [1:08-bk-10128](#)

**Document Number:**

**Docket Text:**

Chapter 7 Trustee's Report of No Distribution: I, Julian Mayfair, having been appointed trustee of the estate of the above-named debtor(s), report that this case was dismissed, converted, or reassigned. I have neither received any property nor paid any monies on account of this estate. Pursuant to Fed R Bank P 5009, I hereby certify that the chapter 7 estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: This case was pending for 2 months. Assets Abandoned: Not Applicable, Assets Exempt: Not Applicable, Claims Scheduled: Not Applicable, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: Not Applicable. (Mayfair, Julian)

The following document(s) are associated with this transaction:

1:08-bk-10128 Notice will be electronically mailed to:

Julian Mayfair

**CONTINUE**

Slide 16

Slide notes: The docket text report produced from either the Trustee's 341 Filings program or single case docketing process for this event will be identical. All fields will be reported as "Not Applicable." When you're ready, click the CONTINUE button.



Trustee’s Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf1-live.aotb.aoc.dcn/cgi-bin/TrBat.pl?598240341693335-L\_308\_0-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**U.S. Bankruptcy Court**  
**Live Database**  
**Trustee Julian Mayfair**  
**Date: 11/5/2008**

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
08-10129 Larry M. Lucky and Janice E. Lucky	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>			
08-10130 Arlyn J. Halvorson and Candy L. Halvorson	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
08-10131 Frank T. Hammock and Carol J. Hammock	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			

Submit Clear

Click the **NDR Dismiss/Convert Funds** radio button.

Slide 17

Slide notes: Next we'll look at the third NDR event. Click the Dismiss/Convert Funds radio button for the 08-10129 case.

## Trustee's Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer  
https://bkecf-live.aobx.ao.dcn/cgi-bin/TrBat.pl?598240341693335-L\_308\_0-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

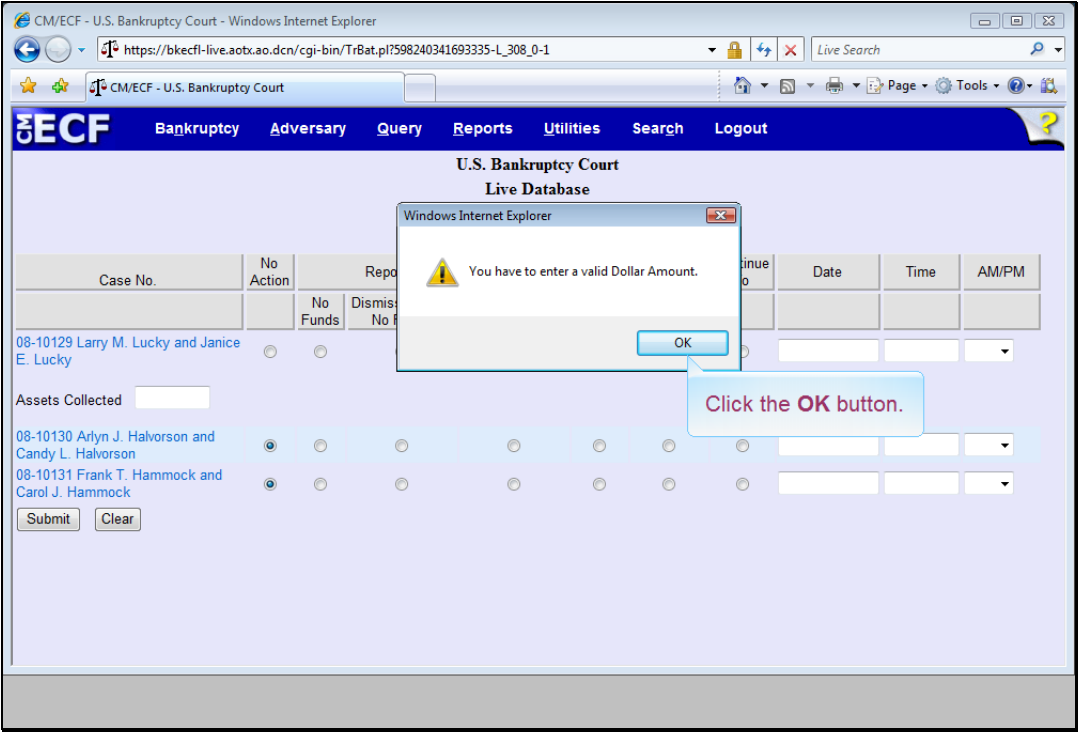
**U.S. Bankruptcy Court**  
**Live Database**  
**Trustee Julian Mayfair**  
**Date: 11/5/2008**

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
08-10129 Larry M. Lucky and Janice E. Lucky	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
Assets Collected <input type="text"/>										
08-10130 Arlyn J. Halvorson and Candy L. Halvorson	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
08-10131 Frank T. Hammock and Carol J. Hammock	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			

Click the **Submit** button.

Slide 18

Slide notes: When a case has been converted, dismissed or reassigned and some funds were collected, only the field for Assets Collected is available for entry or modification for both Single Case Docketing and the Trustee's 341 Filings utility. Click the Submit button.



Slide 19

Slide notes: An entry is required in the Assets Collected field. If an amount is not entered and the Submit button is clicked the warning message seen here will appear. To continue, click the OK button.

Trustee’s Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aobx.ao.dcn/cgi-bin/TrBat.pl?598240341693335-L\_308\_0-1

CM/ECF - U.S. Bankruptcy Court

ECF

BankruptcyAdversaryQueryReportsUtilitiesSearchLogout

U.S. Bankruptcy Court

Live Database

Trustee Julian Mayfair

Date: 11/5/2008

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
08-10129 Larry M. Lucky and Janice E. Lucky	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
Assets Collected <input type="text"/>										
08-10130 Arlyn J. Halvorson and Candy L. Halvorson	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			
08-10131 Frank T. Hammock and Carol J. Hammock	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			

Submit

Clear

Click the **Submit** button.

Slide 20

Slide notes: A dollar amount has now been entered in the Assets Collected field. Click the Submit button.

## Trustee's Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotr.aoc.dcn/cgi-bin/TrBat.pl?679799286356618-L\_308\_1-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

U.S. Bankruptcy Court

Live Database

Notice of Electronic Filing

The following transaction was received from Mayfair, Julian entered on 11/5/2008 at 2:03 PM CST and filed on 11/5/2008

**Case Name:** Larry M. Lucky and Janice E. Lucky

**Case Number:** [1:08-bk-10129](#)

**Document Number:**

**Docket Text:**

Chapter 7 Trustee's Report of No Distribution: I, Julian Mayfair, having been appointed trustee of the estate of the above-named debtor(s), report that this case was dismissed, converted, or reassigned. I collected funds totaling: \$23,556.56. All funds have been returned or transferred to the successor trustee. All bank statements and canceled checks have been submitted to the United States Trustee. The bank statements reflect a final zero balance and no other funds or assets of the estate remain in my custody. Pursuant to Fed R Bank P 5009, I hereby certify that the chapter 7 estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: This case was pending for 2 months. Assets Abandoned: Not Applicable, Assets Exempt: Not Applicable, Claims Scheduled: Not Applicable, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: Not Applicable. (Mayfair, Julian)

The following document(s) are associated with this transaction:

1:08-bk-10129 Notice will be electronically mailed to:

**CONTINUE**

Slide 21

Slide notes: The docket text report produced from either the Trustee's 341 Filings program or single case docketing process for this event will be identical. All fields will be reported as "Not Applicable." Notice that the system has entered the Assets Collected amount into the docket text. When you're ready, click the CONTINUE button.

## Trustee's Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf1-live.aotb.aoc.dcn/cgi-bin/TrBat.pl?856929757992242-L\_308\_0-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**U.S. Bankruptcy Court**  
**Live Database**  
**Trustee Julian Mayfair**  
**Date: 11/5/2008**

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
08-10130 Arlyn J. Halvorson and Candy L. Halvorson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>			
08-10131 Frank T. Hammock and Carol J. Hammock	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			

Submit Clear

Click the NDR Min Funds radio button.

Slide 22

Slide notes: The last NDR selection is Min Funds (Minimal Funds Collected). Click the Min Funds radio button for the 08-10130 case and we will process this report.

Trustee’s Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotb.aoc.dcn/cgi-bin/TrBat.pl?856929757992242-L\_308\_0-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**U.S. Bankruptcy Court**  
**Live Database**  
**Trustee Julian Mayfair**  
**Date: 11/5/2008**

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
08-10130 Arlyn J. Halvorson and Candy L. Halvorson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>			
Assets Collected			Real Property (6A)	130365.00	Personal Property (6B)	49446.10	Assets Exempt (6C)	62345.87	Assets Abandoned	117465.23
Claims Discharged	203478.50		Secured Claims (6D)	166033.00	Unsecured Priority Claims (6E)	0.00	Unsecured Nonpriority Claims (6F)	37445.50	Claims Scheduled	203478.50
08-10131 Frank T. Hammock and Carol J. Hammock	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			

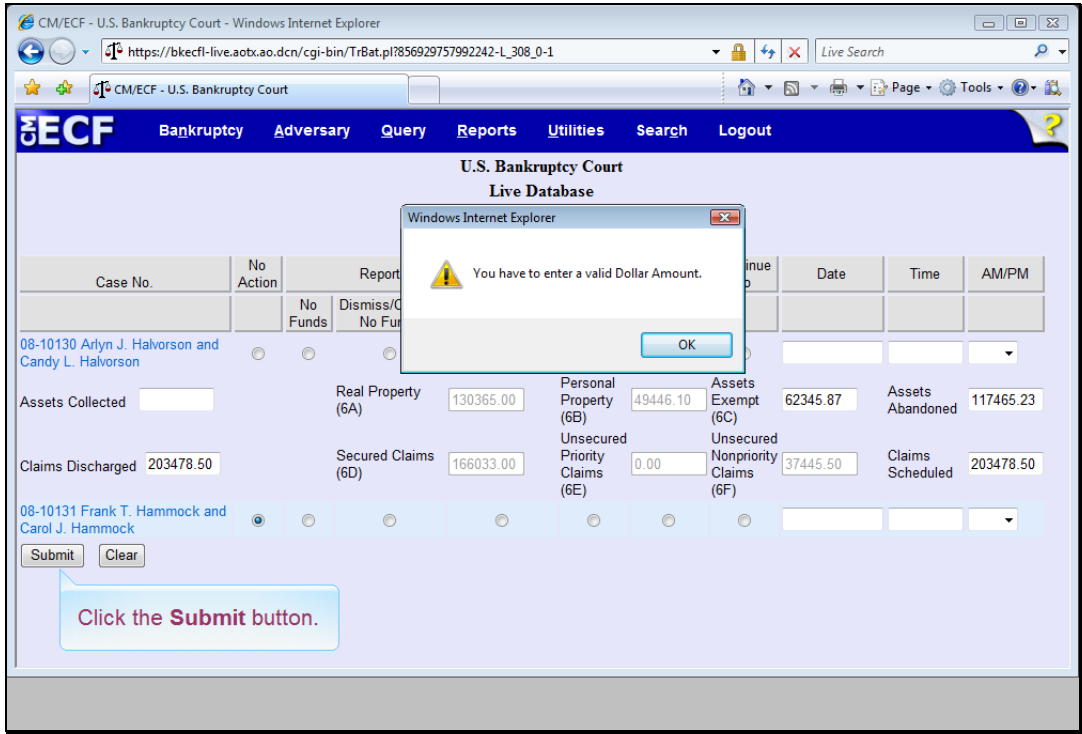
Submit Clear

Click the No Action button for this case.

Slide 23

Slide notes: The figures shown in gray are values from the debtor's schedules if previously entered in CM/ECF. These values cannot be accessed by the trustee on this screen. The following data field values will not be grayed out and are accessible by the trustee: Assets Collected, Assets Exempt(6C), Assets Abandoned, Claims Discharged, and Claims Scheduled. Before we click the submit button, click the radio button under No Action for the 08-10131 case. This selection allows the trustee to process the §341 meeting for this case at a later time.

Trustee’s Report of No Distribution



Slide 24

Slide notes: We have taken the liberty of entering an amount in the Assets Collected field. The trustee conducting this §341 meeting would have made this entry. Click the Submit button.



## Trustee's Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aobx.aoc.dcn/cgi-bin/TrBat.pl?528095740106947-L\_308\_1-1

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

U.S. Bankruptcy Court

Live Database

Notice of Electronic Filing

The following transaction was received from Mayfair, Julian entered on 11/5/2008 at 2:05 PM CST and filed on 11/5/2008

**Case Name:** Arlyn J. Halvorson and Candy L. Halvorson

**Case Number:** [1:08-bk-10130](#)

**Document Number:**

**Docket Text:**

Chapter 7 Trustee's Report of No Distribution: I, Julian Mayfair, having been appointed trustee of the estate of the above-named debtor(s), report I collected funds totaling Funds Collected: \$45,334.00. After making diligent inquiry into the financial affairs of the debtor(s) and the location of the property belonging to the estate, I have determined that there are insufficient assets to administer. All funds have been returned. All bank statements and canceled checks have been submitted to the United States Trustee. The bank statements reflect a final zero balance and no other funds or assets of the estate remain in my custody. Pursuant to Fed R Bank P 5009, I hereby certify that the estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: This case was pending for 2 months. Assets Abandoned: \$ 117465.23, Assets Exempt: \$ 62345.87, Claims Scheduled: \$ 203478.50, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: \$ 203478.50. (Mayfair, Julian)

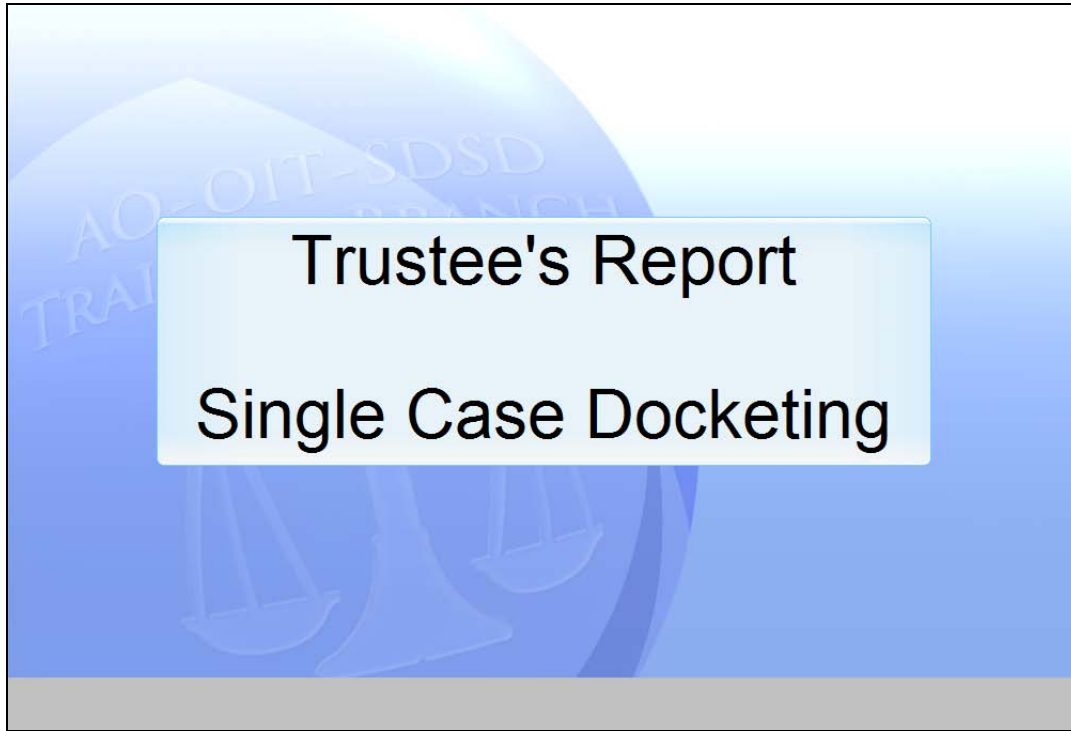
The following document(s) are associated with this transaction:

1:08-bk-10130 Notice will be electronically mailed to:

[CONTINUE](#)

Slide 25

Slide notes: Key information provided in the docket entry report from schedules or calculations include; Funds (Assets) Collected, Months case was pending, Assets Abandoned, Assets Exempt, Claims Scheduled, Claims Asserted (always NA) and Claims scheduled to be discharged without payment. The number of months pending will be calculated from today's date less the file date of the case. If values from the debtor's schedules do not apply to this report, the text report will display "Not Applicable." If the debtor's schedules have not been submitted when the NDR - Minimal Funds is filed, the text report will display "Not Available." Next we will cover single case docketing of the trustee's report. Click the CONTINUE button.



Trustee's Report - Single Case Docketing

Slide notes: In this section we will discuss docketing a Dismiss/Convert No Funds Report of No Distribution to one case.

## Trustee's Report of No Distribution

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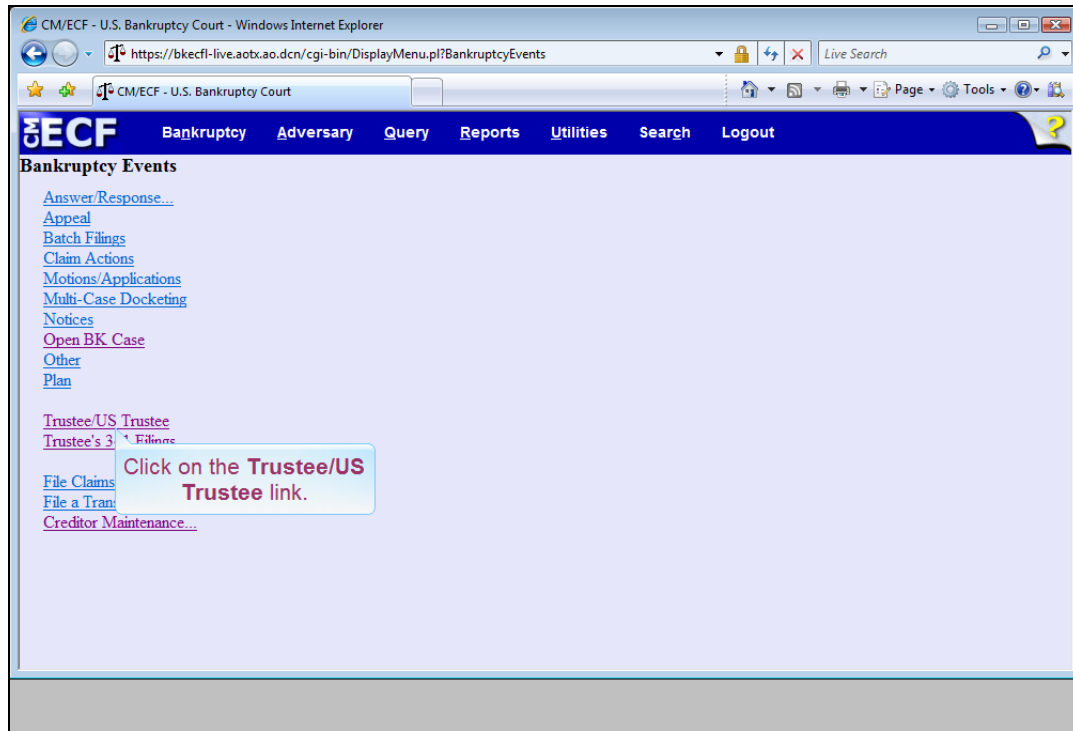


Slide 27

Slide notes: To access the Trustee/US Trustee program, click on the Bankruptcy main menu selection.

## Trustee's Report of No Distribution

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Slide 28

Slide notes: In the earlier example we selected Trustee's 341 Filings. This time we will use the Trustee/US Trustee menu. Click on the Trustee/US Trustee link.

## Trustee's Report of No Distribution

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CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aobx.ao.dcn/cgi-bin/Dispatch.pl?trustee

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**Trustee action**

Case Number

Next Clear

Click the Find this Case button.

Slide 29

Slide notes: Notice that the Next button remains grayed out until a case number is entered. Also notice that as a case number is entered, a Find This Case button appears. After the case number is entered, click on the Find This Case button.

## Trustee's Report of No Distribution

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CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aobx.ao.dcn/cgi-bin/Dispatch.pl?trustee

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**Trustee action**

Case Number

08-10132 Looking up case number 08-10132...

Next Clear

Slide 30

Slide notes:

## Trustee's Report of No Distribution

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CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aobx.ao.dcn/cgi-bin/Dispatch.pl?trustee

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**Trustee action**

Case Number

1:08-bk-10132

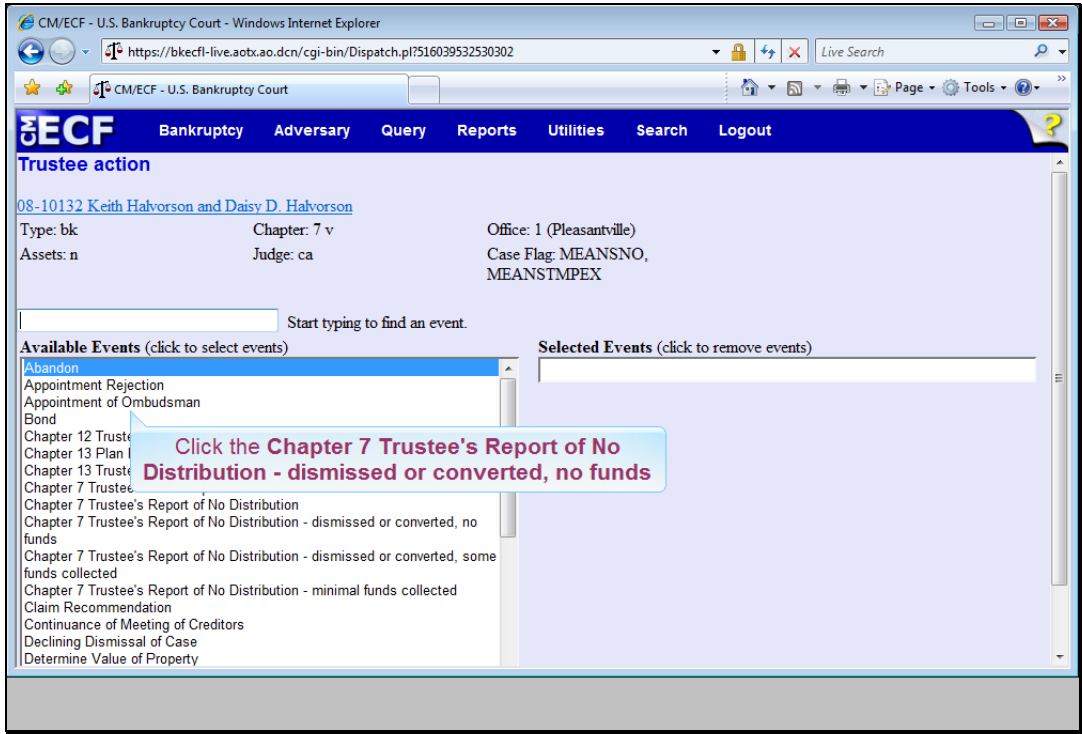
Next Clear

Click the Next button.

Slide 31

Slide notes: The case has been located. Click the Next button.

Trustee’s Report of No Distribution

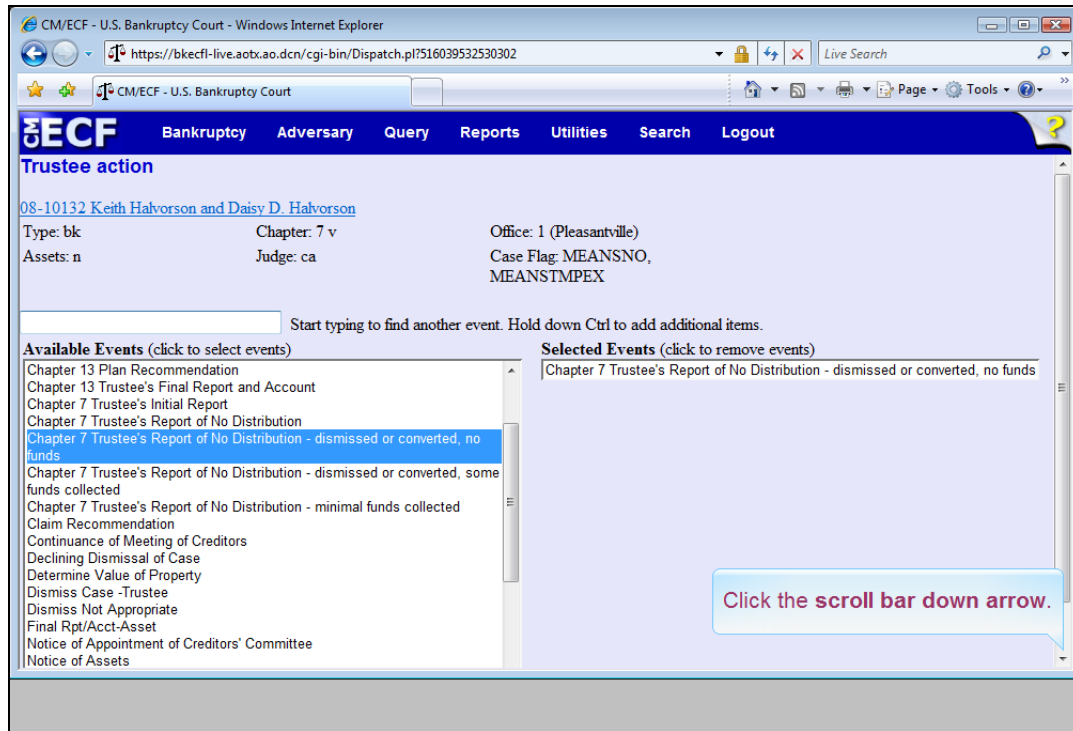


Slide 32

Slide notes: Notice that as we type the search clue Chapter 7, the available events containing these words appear. Click on the event Chapter 7 Trustee's Report of No Distribution - dismissed or converted, no funds.



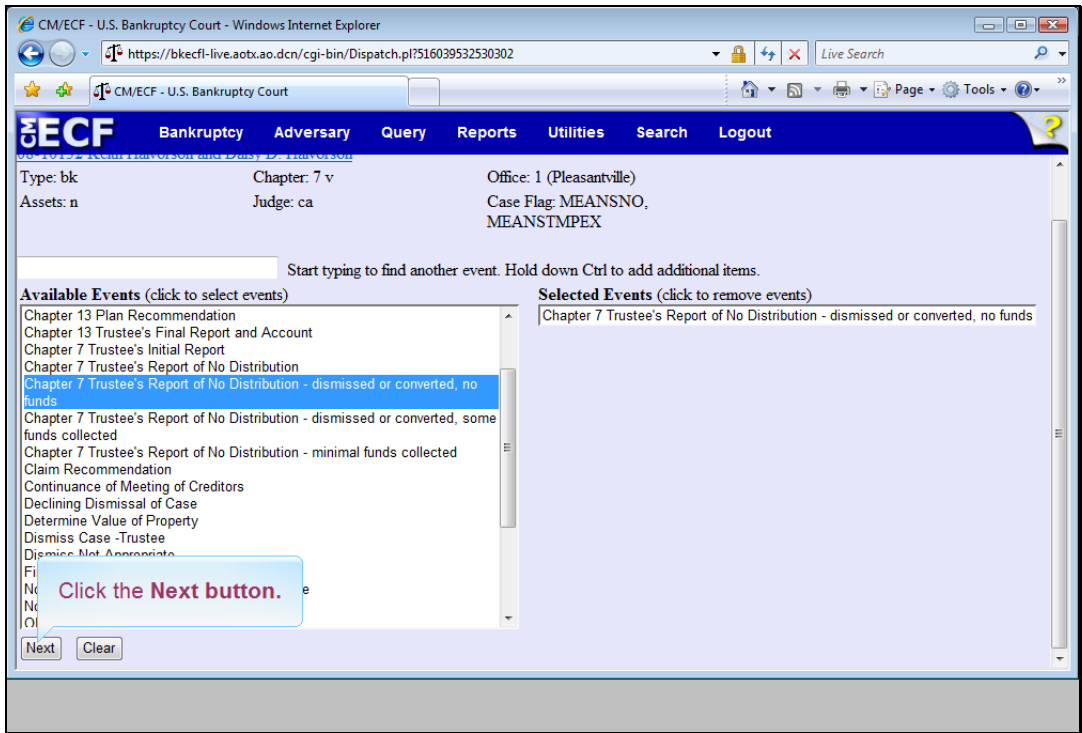
## Trustee's Report of No Distribution



Slide 33

Slide notes: Now that our event is highlighted, click on the scroll bar down arrow to move to the bottom of this page.

Trustee’s Report of No Distribution



Slide 34  
Slide notes: To continue, click the Next button.

## Trustee's Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotr.ao.dcn/cgi-bin/Dispatch.pl?100596671285877

CM/ECF - U.S. Bankruptcy Court

**Bankruptcy Adversary Query Reports Utilities Search Logout**

**Trustee action:**

08-10132 Keith Halvorson and Daisy D. Halvorson

Type: bk	Chapter: 7 v	Office: 1 (Pleasantville)
Assets: n	Judge: ca	Case Flag: MEANSNO, MEANSTMPEX

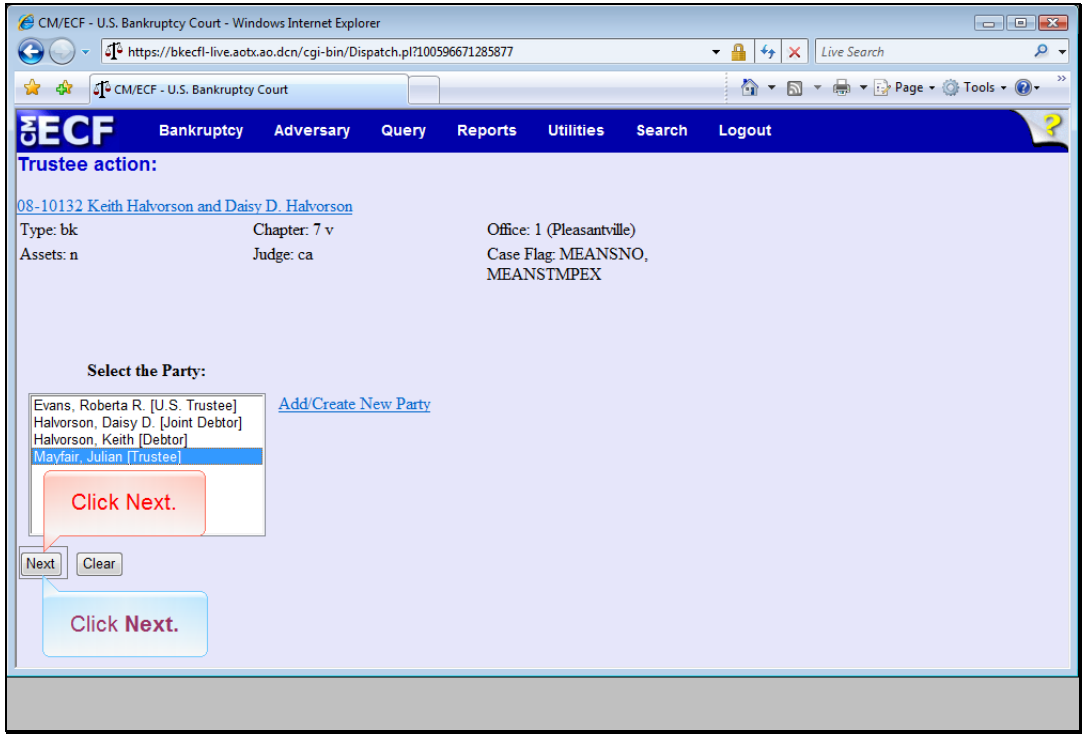
**Select the Party:**

[Add/Create New Party](#)

**Click the Mayfair, Julian [Trustee] selection and then click the Next button.**

Slide 35

Slide notes: Since the trustee Julian Mayfair is filing this event, we will select him from the party list. Click the Mayfair, Julian [Trustee] selection and then click the Next button.



Slide 36  
Slide notes: Click the Next button.

## Trustee's Report of No Distribution

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CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotr.aoc.dcn/cgi-bin/Dispatch.pl?275404303783754

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**Trustee action:**

08-10132 Keith Halvorson and Daisy D. Halvorson

Type: bk	Chapter: 7 v	Office: 1 (Pleasantville)
Assets: n	Judge: ca	Case Flag: MEANSNO, MEANSTMPEX

The following attorney/party associations do not exist for this case.  
Please check which associations should be created for this case:

☐ Mayfair, Julian(tr.tr) represented by Mayfair, Julian(aty)

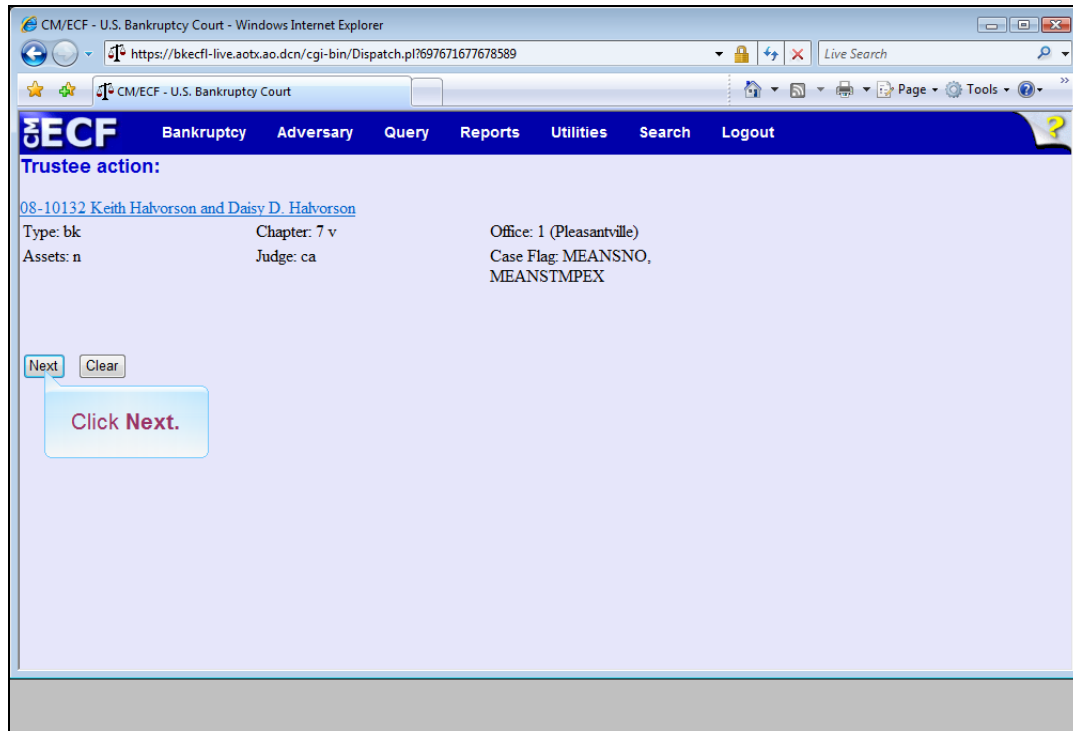
Click Next.

Slide 37

Slide notes: There is no attorney/party association for this event. Click the Next button.

## Trustee's Report of No Distribution

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Slide 38

Slide notes: Again, click the Next button.

## Trustee's Report of No Distribution

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotr.aoc.dcn/cgi-bin/Dispatch.pl?878944002155483

CM/ECF - U.S. Bankruptcy Court

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

08-10132 Keith Halvorson and Daisy D. Halvorson

Type: bk Chapter: 7 v Office: 1 (Pleasantville)  
Assets: n Judge: ca Case Flag: MEANSNO, MEANSTMPEX

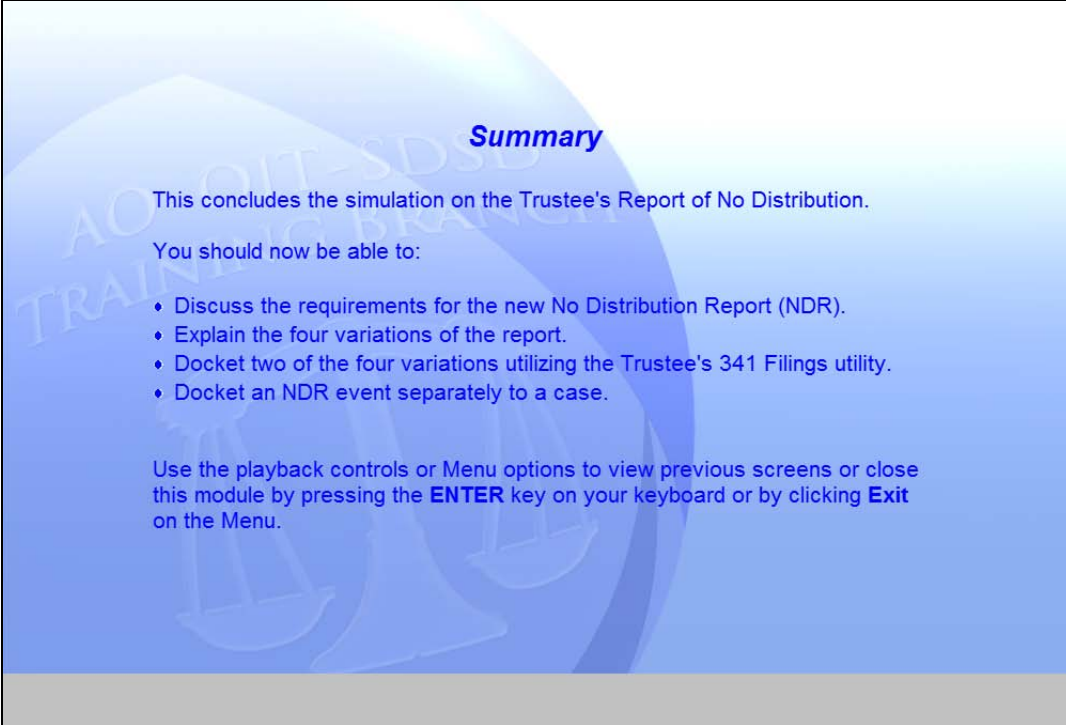
Docket Text: Final Text

**Chapter 7 Trustee's Report of No Distribution:** I, Julian Mayfair, having been appointed trustee of the estate of the above-named debtor(s), report that this case was dismissed, converted, or reassigned. I have neither received any property nor paid any monies on account of this estate. Pursuant to Fed R Bank P 5009, I hereby certify that the chapter 7 estate of the above-named debtor (s) has been fully administered. I request that I be discharged from any further duties as trustee. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: This case was pending for 3 months. Assets Abandoned: Not Applicable, Assets Exempt: Not Applicable, Claims Scheduled: Not Applicable, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: Not Applicable. Filed by Trustee Julian Mayfair (RE: related document(s)[7] Meeting of Creditors 341). (Mayfair, Julian)

**Attention!!** Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Slide 39

Slide notes: The NDR docket text report produced for this option appears. The number of months pending will be calculated from today's date less the file date of the case. Since this NDR is for a case which was dismissed, converted, or reassigned, all of the dollar amounts will show Not Applicable. Click Continue.



**Summary**

This concludes the simulation on the Trustee's Report of No Distribution.

You should now be able to:

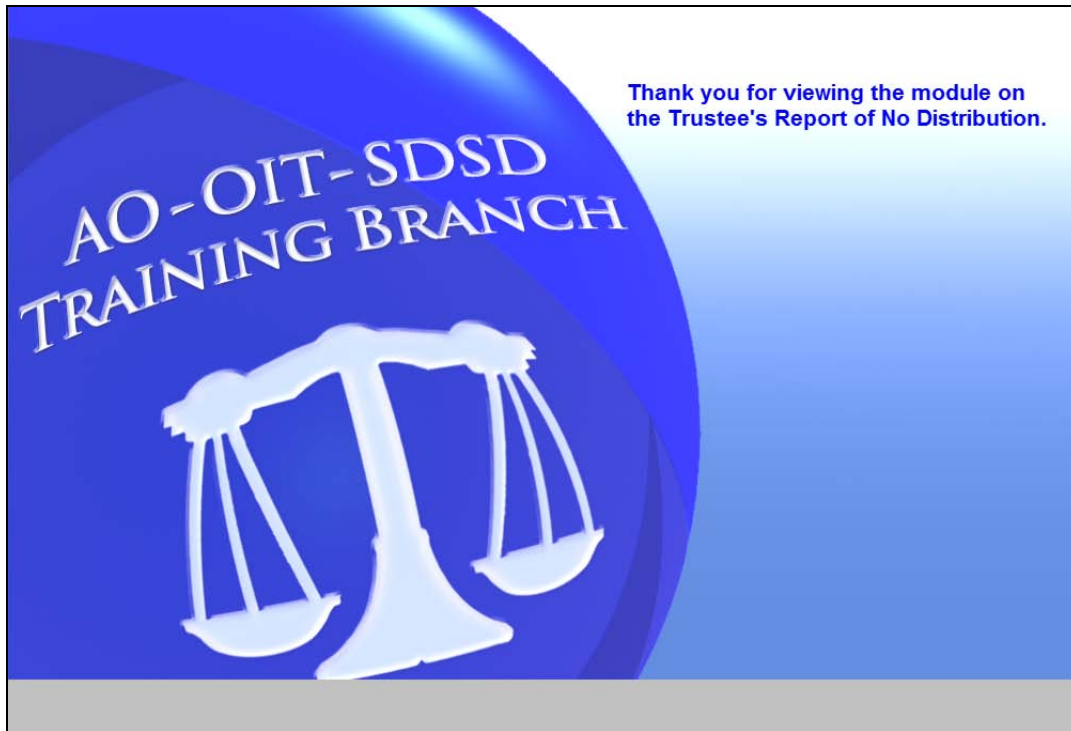
- Discuss the requirements for the new No Distribution Report (NDR).
- Explain the four variations of the report.
- Docket two of the four variations utilizing the Trustee's 341 Filings utility.
- Docket an NDR event separately to a case.

Use the playback controls or Menu options to view previous screens or close this module by pressing the **ENTER** key on your keyboard or by clicking **Exit** on the Menu.

### Summary

Slide notes: Please take a moment to read this Summary slide. You may use the playback controls or Menu options to view previous screens. To close this module, press the Enter key, or click Exit on the Menu.





Exit

Slide notes: Thank you for viewing the module on the Trustee's Report of No Distribution.