

Fill in this information to identify your case:

Debtor 1
First Name _____ Middle Name _____ Last Name _____

Debtor 2
(Spouse, if filing) First Name _____ Middle Name _____ Last Name _____

United States Bankruptcy Court for the: _____ District of _____

Case number
(If known) _____

☐ Check if this is an amended filing

Official Form 103A**Application for Individuals to Pay the Filing Fee in Installments****12/15**

Be as complete and accurate as possible. If two married people are filing together, both are equally responsible for supplying correct information.

Part 1: Specify Your Proposed Payment Timetable

1. Which chapter of the Bankruptcy Code are you choosing to file under?

- ☐ Chapter 7
☐ Chapter 11
☐ Chapter 12
☐ Chapter 13

*PER STANDING ORDER \$5, THE INITIAL INSTALLMENT MUST BE AT LEAST \$90.00 FOR A CHAPTER 7 OR A 13 CASE OR \$550.00 FOR A CHAPTER 11 CASE. PER STANDING ORDER \$6, THE FIRST INTALLMENT MUST BE PAID WITH THE APPLICATION AND THE TIME SPAN BETWEEN EACH INDIVIDUAL PAYMENT CANNOT EXCEED 45 DAYS, WITH THE LAST PAYMENT DUE NO LATER THAN 120 DAYS AFTER FILING THE PETITION.

2. You may apply to pay the filing fee in up to four installments. Fill in the amounts you propose to pay and the dates you plan to pay them. Be sure all dates are business days. Then add the payments you propose to pay.

You must propose to pay the entire fee no later than 120 days after you file this bankruptcy case. If the court approves your application, the court will set your final payment timetable.

You propose to pay...

×
\$ _____

☐ With the filing of the petition

☐ On or before this date..... MM / DD / YYYY

\$ _____

On or before this date..... MM / DD / YYYY

\$ _____

On or before this date..... MM / DD / YYYY

+ \$ _____

On or before this date..... MM / DD / YYYY

Total

\$ _____

◀ Your total must equal the entire fee for the chapter you checked in line 1.

Part 2: Sign Below

By signing here, you state that you are unable to pay the full filing fee at once, that you want to pay the fee in installments, and that you understand that:

- You must pay your entire filing fee before you make any more payments or transfer any more property to an attorney, bankruptcy petition preparer, or anyone else for services in connection with your bankruptcy case.
- You must pay the entire fee no later than 120 days after you first file for bankruptcy, unless the court later extends your deadline. Your debts will not be discharged until your entire fee is paid.
- If you do not make any payment when it is due, your bankruptcy case may be dismissed, and your rights in other bankruptcy proceedings may be affected.

×

Signature of Debtor 1

×

Signature of Debtor 2

×

Your attorney's name and signature, if you used one

Date
MM / DD / YYYY

Date
MM / DD / YYYY

Date
MM / DD / YYYY

SAMPLES
Of
Installment Applications
Chapters 7, 11 and 13
US Bankruptcy Court
Washington, D.C.

NOTE: Please be aware that the individual installment amounts are only suggestions, but the total must equal the filing fee.

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(Spouse, if filing) First Name Middle Name Last Name

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You propose to pay...

* \$ 90.00

\$ 83.00

83.00

\$

+ \$ 82.00

Total \$ 338.00

☐ With the filing of the petition

☐ On or before this date..... MM / DD / YYYY

On or before this date..... MM / DD / YYYY

On or before this date..... MM / DD / YYYY

On or before this date..... MM / DD / YYYY

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x _____
Signature of Debtor 1

x _____
Signature of Debtor 2

x _____
Your attorney's name and signature, if you used one

Date _____
MM / DD / YYYY

Date _____
MM / DD / YYYY

Date _____
MM / DD / YYYY

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You propose to pay...

*
\$ 550.00

\$ 396.00

396.00

\$

+ \$ 396.00

Total \$ 1,738.00

☐ With the filing of the petition

☐ On or before this date..... MM / DD / YYYY

On or before this date..... MM / DD / YYYY

On or before this date..... MM / DD / YYYY

On or before this date..... MM / DD / YYYY

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x _____
Signature of Debtor 1

x _____
Signature of Debtor 2

x _____
Your attorney's name and signature, if you used one

Date _____
MM / DD / YYYY

Date _____
MM / DD / YYYY

Date _____
MM / DD / YYYY

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You propose to pay...

*
\$ 90.00

\$ 75.00

74.00

\$

+ \$ 74.00

Total \$ 313.00

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On or before this date..... MM / DD / YYYY

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x _____
Signature of Debtor 1

x _____
Signature of Debtor 2

x _____
Your attorney's name and signature, if you used one

Date _____
MM / DD / YYYY

Date _____
MM / DD / YYYY

Date _____
MM / DD / YYYY