

**U.S. BANKRUPTCY COURT  
DISTRICT OF COLUMBIA**

In re: \_\_\_\_\_ Debtor(s) Case No. \_\_\_\_\_

**CONSENT TO RECEIVE NOTICE OF ELECTRONIC FILING (NEF)**

**CHECK ONLY ONE BOX FOR THE APPLICABLE SECTION BELOW:**

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| <input type="checkbox"/> <b>INITIAL REQUEST:</b> (Check this box to begin receiving notices and orders from the U.S. Bankruptcy Court via email)   |
| <p>I consent to receive Notices of Electronic Filing (NEFs), both from the Court and from other ECF Users, through the U.S. Bankruptcy Court's CM/ECF system.</p> <p>I understand that I will continue to receive documents filed by all other parties, such as the trustee and creditors, via U.S. mail or in person pursuant to court rules.</p> <p>I understand and consent to receive electronic notice of any documents filed in any current or future bankruptcy or adversary cases.</p> <p>I understand that it is my responsibility to maintain my active email account and the Bankruptcy Court is not responsible for managing bounce-back emails. Notice by electronic means is complete on transmission of the NEF.</p> <p>I understand that consent to receive NEFs is completely voluntarily, and I may file a request to deactivate electronic noticing.</p> <p><b>I have presented the required photo identification with this request form to the intake clerk.</b></p> |

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| <input type="checkbox"/> <b>UPDATE TO ACCOUNT INFORMATION:</b> (Check this box to make changes to your email address)  |
| <p>I request the following update(s) to my email address:</p> <p style="padding-left: 40px;">I have a new email address as indicated below.</p><br><p style="padding-left: 40px;">I previously de-activated my account. I request reactivation of electronic noticing so that I may receive filings via email, instead of U.S. mail.</p> |

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|---|
| <input type="checkbox"/> <b>REQUEST TO DEACTIVATE ELECTRONIC NOTICING:</b> (Check this box to request deactivation of electronic noticing)  |
| <p>I request deactivation of electronic noticing. I understand that by deactivating electronic noticing, I will begin receiving all filings by the U.S. Bankruptcy Court via U.S. mail, instead of email.</p> <p>I understand that I will continue to receive electronic notices until such time as the Court has deactivated my account.</p> |

*I am a party in this bankruptcy/adversary case, or the party's authorized representative if the entity is a business, and I have read the applicable section check-marked above and understand and agree to the terms and conditions set forth therein. The U.S. Bankruptcy Court bears no liability for errors resulting from the information I have submitted on this form.*

**Joint debtors who each request enrollment or already have a electronic noticing account must file separate forms.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

|                         |  |
|-------------------------|--|
| *My Email Address is:   |  |
| *Confirm Email Address: |  |

